Our Doors are Reopening!

Elyria Public Library System is pleased to announce the reopening of the **West River and South** locations to the public on Wednesday, July 1.

To maintain the safety of both staff and patrons, we have made some changes to our buildings and procedures. Please read the new guidelines before your library visit and give us a call if you have any questions. As we all move through this challenging time, we are working to best serve our community and we ask for your flexibility and patience.

New Hours:

The new, temporary hours will be:

- Monday, Tuesday, Friday, and Saturday: 9 a.m. 5 p.m.*
- Wednesday and Thursday: 11 a.m. 7 p.m.*
- The first hour of service on Tuesday and Saturday will be specifically for seniors and immunocompromised.

*Note: We will be closed from 12 - 1 p.m. on Monday, Tuesday, Friday, and Saturday; and 3 - 4 p.m. on Wednesday and Thursday for sanitizing.

Homebound Services:

Any patron living in the Elyria City or Keystone Local School Districts can qualify for Homebound Delivery. Qualifying residents must be unable to leave their home or current residence on a temporary or permanent basis.

During this pandemic, we have expanded our Homebound Deliveries to reach at-risk seniors and immunocompromised. Deliveries are limited to 10 items per month with a contactless delivery protocol.

If you are interested in any of our services, please contact us by phone at 440-324-9831 or email at outreach@elyrialibrary.org.

Inside the Library:

Employees of the Library are required to wear masks/face coverings. For the safety of our employees and fellow patrons, we require all patrons to wear a face mask/covering over both your mouth and nose upon entry and for the duration of your visit.

Please use hand sanitizer upon entry.

Maintain social distancing of six feet between yourself and others.

Occupancy will be limited and based on each branch's size. At this time, the library is open for browsing and checking out items. Seating and tables are not available.

Library visits are limited to a 30-minute duration.

Food and drink are prohibited inside the library.

Computer stations, copier/printer, and counter tops will be disinfected after each use. Please be patient as we follow these new guidelines.

Public computers are available but limited to allow for social distancing.

Computer use is limited to one session – up to 30 minutes – per patron per day. Exceptions may apply if using the computer for job applications or unemployment, if so, please notify our adult services staff before use.

Staff assistance will be limited in order to maintain social distancing of 6 feet.

Please do not re-shelve items. If you change your mind about an item simply place it on the provided cart at the end of the aisle.

Meeting and study rooms are unavailable until further notice.

Children's play areas are closed at all branches and all toys have been removed until further notice.

In-person programs are suspended until further notice.

All book and material donations have been suspended until further notice.

<u>Curbside/Drive-Up/Holds Locker Services:</u>

If you do not wish to enter the Library or are unable to wear a mask/face covering, you are able to receive library materials via curbside pickup at Central, West River or South locations; drive-up window at Keystone-LaGrange location; or the hold lockers outside our West River location.

Picking up Holds:

If you do not wish to enter the Library, once you receive notice that your holds are available, bring your library card and pick them up via:

- Curbside service at the Central, West River, and South locations.
- Drive-up service at the Keystone location. For your safety, please drive your car up to the window. Do not walk up to the window.
- Exterior holds lockers at the West River location.

Returning Items:

Please return materials to the designated area at each location. Staff cannot take materials from you.

- West River: Commons Area, to the left of the entrance
- South: Entrance vestibule

- Central: Currently, curbside return only
- Keystone: Currently, drive-thru return only

Returned items will be quarantined for seven (7) days. The items will still appear on your card while in quarantine, but you will not accrue any fines.

Virtual Services:

Reach us electronically for questions about our services, your account, requesting materials, or any reference topic.

- Contact us by visiting http://elyrialibrary.org/AskAQuestion.html
- Text us at 440-827-2444. Patrons' cell phone provider's standard rates apply.
- Chat online with a librarian at www.elyrialibrary.org/AskUsTextandChat.html

Access virtual programs by visiting our website, following us on Facebook, or subscribing to our <u>YouTube</u> <u>Channel</u>.