

EPLS Board of Trustee Meeting Minutes

April 11, 2022, 6:00pm

Central Branch Rotary Room

Trustees Present: Debbie Kroupa; President, Rhonda Smith; Vice President; Dr. Chad Vickers; Secretary, Sam Battle, Jessica Schneider, Dr. Patricia Schrull, Melissa Clifford

Trustees Absent: Ray Armstrong Jr., Kaleena Whitfield

Staff Present: Jennifer Starkey; Director, Rob Schirhart; Fiscal Officer, Terri Miller, Rondra Davis

Visitor: Wendy Zwaduk; President of EPLS Friends of Keystone

1. **Call to Order:** Ms. Kroupa called the meeting to order at 6:00pm.
2. **Welcome of Attendees:** Ms. Kroupa
3. **Public Hearing of Visitors:** Ms. Kroupa
4. **Consent Agenda Items:**
 - a. **Approval** of March 14th, 2022, monthly meeting minutes
 - b. **Personnel Actions:** Caitrina Lorenz-Riley, Library Tech II, West River
Jonathan Richmond, IT Support Specialist, West River
 - c. **Memorials/Donations**

Sue Lyndes	\$30.00	memorial for Elizabeth (Betty) Blair
Gail & Tim Haywood	\$25.00	memorial for Saundra Thompson
Daniel Moss	Book	donation B. Greene: <i>And you know you should be glad</i>
Friends of EPLS Keystone	\$130.00	Seed Library
Aaron Coleman	\$20.00	memorial for Ralph Capasso

Resolution #43.22: On the motion by Rhonda Smith, seconded by Dr. Patricia Schrull, the board unanimously agreed to approve the Consent Agenda Items.

5. **Fiscal Officer's Report:** Mr. Schirhart
 - Investment yields
 - Interest for the month
 - New board financial statement: statement of Net Position (General and other funds)
 - Capital Projects Budget
 - 5-year forecast

Resolution # 44.22: On the motion by Sam Battle, seconded by Jessica Schneider, the board unanimously agreed to approve the Fiscal Officer's Report.

6. **Director's Report:** Ms. Starkey

- Meet and Greet with community leaders scheduled Tues April 26 7:30-9am.
- EV Charging station, Partner Agreement: Installations across NEO to begin in July; EPLS provides electricity and sets the fees to offset costs, fee payment system is handled by NOACA and payment is disbursed (for 5-year term, details to be set in future written Agreement post-installation). Questions about liability issues, responsibility, and safety factors.
- Addressing space constraints: File storage / records, System wide materials storage, and Taylor office space.
- Freedge installed at South, MOU completed; it's being used and is well-received
- Legislative Day report: Intel coming to Ohio, huge project, many opportunities for jobs, LCCC only offering Chip certification program.
- Trustees meeting with Assistant Prosecutor, Tuesday, September 20th. An email will be sent out to see who would like to attend.
- Trustee Dinner is May 12th, RSVP will be needed by April 22nd, 2022. An email reminder will be sent out.
- Work should be starting on Parking Lot this May, at Central.

Resolution # 45.22: On the motion by Chad Vickers, seconded by Dr. Patricia Schrull, the board unanimously agreed to approve the Director's Report.

7. **President's Report:** Ms. Kroupa: none

8. **Committee Reports:**

Friends of EPLS – Jen Starkey spoke on behalf of the EPLS Friends, On May 2nd, 2022, at 11am – 1pm, the Friends will be having their Annual Meeting & Luncheon at the Central branch. This event is open to the public, rsvp by April 25th, 2022, to 440-322-5867. Currently looking for space for the book sale in November.

Friends of EPLS Keystone – Wendi Zwaduk spoke on behalf of the EPLS Keystone Friends, The Books-N-Brunch event is sold out! They were happy to donate money for the Keystone branch seed library. The new Friends Tree is up at the Keystone branch, will be putting up the leaves in May. This year is the 20th anniversary of the Friends of EPLS Keystone group. Congratulations!

Elyria Public Library Foundation – Working on fundraising ideas for this year. Dr. McFadden has returned to meetings with informative ideas.
AD HOC Committee – none

Resolution #46.22: On the motion by Jessica Schneider, seconded by Melissa Clifford, the board unanimously agreed to approve the Committee Reports.

9. **Old Business:** none

10. **New Business:** none

11. **Adjournment**

Resolution #47.22: On the motion by Sam Battle, seconded by Melissa Clifford, the board unanimously agreed to adjourn the meeting at 7:41pm.

Next Board Meeting will be held on Monday, May 9th, 2022, at 6:00pm in the Rotary Room at the Central Library. Minutes of April 11th, 2022, Board Meeting are approved.

President

Secretary

(RLD)