

2022 EPLS Board of Trustee Annual Meeting
Monday, January 10th, 2022, 6:00pm
Central Branch, Rotary Room

Trustees Present: Kaleena Whitfield; President, Rhonda Smith; Vice President, Ray Armstrong Jr.; Secretary, Dr. Patricia Schrull, Melissa Clifford, Jessica Schneider, Dr. Chad Vickers, Debby Kroupa.

Trustee Absent: Sam Battle

Staff Present: Jennifer Starkey; Director, Rob Schirhart; Fiscal Officer, Frank Szuch, Terri Miller, Rondra Davis

Visitors: Mercedes Szuch, Jackie Boehnlein

1. **Call to Order:** Ms. Whitfield called the meeting to order at 6:03pm

2. **Election of Officers:**

Discuss & Consider: Nominations for Debby Kroupa; President, Rhonda Smith; Vice President, and Dr. Chad Vickers; Secretary

Resolution #1.22: On the motion of Rhonda Smith, seconded by Dr. Patricia Schrull, the board unanimously agreed to elect Debby Kroupa as Board President for a period of one year until Jan. 2023.

Resolution #2.22: On the motion of Dr. Patricia Schrull, seconded by Jessica Schneider, the board unanimously agreed to elect Rhonda Smith as Board Vice President for a period of one year until Jan. 2023.

Resolution #3.22: On the motion of Rhonda Smith, seconded by Debby Kroupa, the board unanimously agreed to elect Dr. Chad Vickers as Secretary for a period of one year until Jan. 2023.

3. **Annual Business:**

Discuss & Consider: Motion to approve the Established Notice Rules for Meetings

Resolution #4.22: On the motion of Rhonda Smith, seconded by Ray Armstrong Jr., the board unanimously approved the notice rules for meeting for 2022.

Discuss & Consider: Motion to approve the 2022 Board Meeting Calendar / Location

Resolution #5.22: On the motion of Rhonda Smith, seconded by Debby Kroupa, the board unanimously approved the 2022 calendar for meetings.

Discuss & Consider: Motion to Acknowledgement of the Fiscal Officer

Resolution #6.22: On the motion of Dr. Patricia Schrull, seconded by Ray Armstrong Jr., the board unanimously approved Robert Schirhart as the Fiscal Officer for the 2022 fiscal year and acknowledging that the Fiscal Officer is in the third year of a three-year contract.

Discuss & Consider: Motion to permit Robert Schirhart, Fiscal Officer, to invest Elyria Public Library System's funds to achieve the maximum interest yield yet retain a positive cash flow for expenditures.

Resolution #7.22: On the motion of Debby Kroupa, seconded by Rhonda Smith, the board unanimously approved to permit Robert Schirhart, Fiscal Officer, to invest Elyria Public Library System's funds to achieve the maximum interest yield yet retain a positive cash flow for expenditures.

Discuss & Consider: Motion to acknowledge that the Fiscal Officer and Deputy Fiscal Officer are bonded.

Resolution #8.22: On the motion of Dr. Patricia Schrull, seconded by Rhonda Smith, the board unanimously approved the acknowledgement that the Fiscal Officer and Deputy Fiscal Officer are bonded.

Informational: 2022 EPLS Holiday and Staff Day Closings

4. Adjournment:

Resolution #9.22: On the motion of Rhonda Smith, seconded by Ray Armstrong Jr., the board unanimously agreed to adjourn at 6:11pm.

Next board meeting will be held on Monday, February 14th, 2022, at 6:00pm in the Rotary Room at the Central Library. Minutes of annual board meeting dated Jan. 10th, 2022, are approved.

President

Secretary

(RLD)