

Elyria Public Library
Board of Trustees
Special Board Meeting Minutes
Wednesday, July 5th, 2023
Central Rotary Room, 6pm

Trustees Present: Debbie Kroupa; President, Dr. Chad Vickers; Secretary, Jessica Schneider, Dr. Patricia Schrull, Sam Battle

Trustees Absent: Ray Armstrong Jr., Rhonda Smith

Staff Present: Jennifer Starkey; Director, Rondra Davis, Executive Administrative Assistant

Visitors: None

1. **Call to Order:** Ms. Kroupa called the meeting to order at 6:02pm
2. **Welcome of Attendees:** Ms. Kroupa
3. **Hearing of Public Visitors:** Ms. Kroupa
4. **New Business:**

Appoint Search Committee to hire Fiscal Officer:

Resolution #66.23: On the motion of Sam Battle, seconded by Jessica Schneider, the board unanimously approved a three-person Search Committee, consisting of Debbie Kroupa, President, Dr. Chad Vickers, Secretary, and Dr. Patricia Schrull, Trustee, to hire for the Fiscal Officer position.

- Ms. Kroupa, President, has worked with Steve Bond to secure a contract for an Interim Fiscal Officer position with Linda Jones until the Board can hire a new Fiscal Officer to fill the open position.
- Ms. Kroupa, President, has secured a contract with Organizational Architecture as a Search Firm for finding candidates for the open Fiscal Officer Position.
- Outline the search process
- Presentation/information gathering form OA search Firm
 - Discussion with the Board concerning initial qualifications the Board is looking for in a Fiscal Officer candidate.

5. Adjournment

Resolution #67.23: On the motion of Dr. Patricia Schrull, seconded by Jessica Schneider, the board unanimously agreed to adjourn the meeting at 7:06pm.

The next Board meeting is scheduled for Monday, July 10th, at 6pm. The meeting will be held in the Rotary Room at the Central Library.

President

Secretary

(RLD)