

Approved 12/17/2021
FRIENDS OF EPLS KEYSTONE
Meeting Minutes
Thursday, October 21, 2021, 6:30 p.m.
EPLS Keystone Branch

Members Present

Patti Baker; Kathy Burrer; Lyn Crouse (Director, EPLS); Marcia DeJonge; Eileen French; Mary Gress; Sylvia Hack; Mary Karleskint; Cindy Klinect; Sue Lewis; Aaron McElwain; Sandra McElwain; Paula Pietch; Marianne Sommerfelt; Wendi Zwaduk

CALL TO ORDER

Aaron McElwain, President, called the meeting to order at 6:30 p.m.

Approval of Minutes from September 16, 2021 Meeting – Mary Karleskint, Secretary

Kathy Burrer motioned to approve the September 16, 2021 minutes. Wendi Zwaduk seconded the motion. Vote on the Motion: Unanimous Approval.

REPORTS

President's Report – Aaron McElwain

December's Friends' Meeting – It is customary to hold a breakfast meeting in December. The Friends were in agreement to hold the meeting at Michelle's Café on Friday, December 17, 2021 at 9:30 a.m. since the café is not open on Thursdays now.

Update on Membership Tree – Aaron reported that he may have some time during the colder months to work on the membership tree trunk.

Treasurer's Report – Iris Tewksbury

Aaron reported for Iris in her absence. The treasury balance as of September 30, 2021 is \$24,589.30. The Keystone Friends donated \$1,800 to EPLS for their interactive play units to benefit pre-school children.

Membership Report – Wendi Zwaduk

Wendi reported that as of today we have 15 Lifetime Members, 24 Yearly Members, and 9 Corporate Members (2 which are Lifetime). Our newest corporate member is Julie Moffitt from "Goodness Gracious".

Sunshine Committee Report – Linda Chapin

Wendi reported for Linda in her absence. Linda recently broke her hip and is recovering from surgery. The Friends will send her a get-well floral arrangement. Eileen offered to order it and have it delivered to Linda.

Aaron read a thank you card from Lyn to the Friends for the gift of a journal in recognizing her retirement. Lyn will be retiring the end of this month.

EPLS Director's Report – Lyn Crouse

Lyn reported on the parking lot situation with the new Elyria Public Library building in downtown Elyria. There are parking spaces in the adjacent lot next door to the library and on

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Broad Street. Handouts explaining areas for patron parking are provided inside the library. A sign was put outside to direct the patrons to the library entrance. Lyn gave an update on the Board of Trustees' search for the EPLS's Director's position. As of today, they are currently down to 4 candidates.

OLD BUSINESS

Feedback on Monthly Book Nook Book Club Snacks – Wendi Zwaduk

Wendi reported that K'n'J Bakery made 24 cookies for the Club's October meeting. Cawley's Confections will be making cookies for the November meeting.

Books and Brunch Spring 2022 (Tentative Date Saturday, April 23, 2022) – Wendi Zwaduk

Anyone who wants to become a committee chair for the Books and Brunch, please contact Wendi by the December Friends meeting. The three committees that need help from members are: Publicity, Menu/Food, and Decorating. Wendi will serve as event coordinator. Wendi mentioned that she did contact the authors for the event and they are all in place. It will be held on Saturday, April 23, 2022 at the LaGrange United Methodist Church. The Friends will still honor tickets purchased for the event that was cancelled due to the Covid-19 pandemic.

Book Collection and Sorting – Wendi Zwaduk

Wendi reported that for the month of October 1,174 books were sorted and placed in storage. We currently have 23,595 books in storage. We have at least 3,500 games, puzzles, audiobooks, cd's and dvd's. Collection of items will stop on October 31, 2021. The collection bookcase at IGA will be turned around, and a sign will be placed on it with the dates and times of the book sale. We will also need to place book sale signs on the collection bins at the Village Municipal Building.

2021 Book Sale (November 11-16 Set Up; November 18-21 Sale) – Wendi Zwaduk

Wendi mentioned that Kathy Burrer has the volunteer schedule for set up and sale days. Set up will be from November 11 – 16, 2021. We can use the manpower for set up, especially Thursday, November 11, 2021 from 9:00 a.m. – 6:00 p.m., and on Friday, November 12, 2021 from 9:00 a.m. – 6:00 p.m. The book sale dates and times are as follows:

Thursday, November 18, 2021 from 4:00 p.m. – 7:00 p.m.

Friday, November 19, 2021 from 9:00 a.m. – 6:00 p.m.

Saturday, November 20, 2021 from 9:00 a.m. 4:00 p.m.

Sunday, November 21, 2021 from 12:00 noon – 4:00 p.m.

The volunteer schedule was passed around the table during the meeting. If there is a specific job a Friend wants to volunteer for during the sale, please let us know. If a Friend wants to donate food for the working volunteers during the sale, please let us know. Volunteers will be needed to pack up the book sale two hours following the Sunday sale and on Monday.

A box of masks and gloves will be available for visitors and for the volunteers during the book sale. We will have sanitizing stations. Maps guiding visitors during the sale will be provided to

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them. Parking signs will be put up and we will have to direct traffic especially on Thursday and Friday. Signs for certain series of books will be displayed on the tables. It was noted at today's meeting that paper bags will be needed for Sunday's sale.

The Village Scavenger Hunt is not going to happen. Instead, the Friends will take part in the "Christmas in the Village" event on Saturday during the book sale. The Village Municipal Office is donating a \$25.00 "Prims and Proper" gift card. The Friends will be donating a \$25.00 Barnes and Noble gift card. A raffle ticket will be handed out to every visitor and a second one if a purchase is made. Tickets will be entered into the giveaways.

Advertisement for the Keystone Library Branch – Friends' Facebook Page – Wendi Zwaduk
Wendi reported that, for the month of October. Friends' Facebook postings were made during National Friends of the Library Week (October 17-23) and on Space Week, Teen Reading Week, and Halloween Reads Week. In November, there be Facebook postings for National Novel Writing Month. Wendi also placed advertisements for the upcoming book sale.

NEW BUSINESS

Status of LaGrange's "Trunk-or-Treat" Event

The Village Trick-or-Treat will be held on Sunday, October 31, 2021. The LaGrange United Methodist Church will be holding their "Trunk-or-Treat" on Sunday, October 24, 2021 from 3:00 p.m. – 5:00 p.m. Trunk set up is at 2:30 p.m. Friends can participate in the Trunk-or-Treat.

EPLS Keystone Branch Tree Lighting in December

The Keystone Branch will have an Open-House style format from 6:30-7:30 for the Tree Light Ceremony at the Library on Thursday, December 2, 2021. The pine tree in front of the building and the flagpole pathway will be lit up. Aaron volunteered to pick up multiple-colored blinking lights. The Friends will provide the refreshments. "Believe, Dream, and Dare" will bring their princess.

Committee for Election of Officers for 2022

Cindy Klinect, Sue Lewis and Marianne Sommerfelt volunteered to serve on the Committee to prepare the slate of Officers for 2022. Cindy will chair.

Charter License Renewal

Eileen will contact Kathy Fox for forms to renew the Friends' charter license due by April 2022.

ADJOURNMENT

Kathy Burrer motioned to adjourn the meeting. Wendi Zwaduk seconded the motion. Vote on the motion: Unanimous Approval. Aaron McElwain, President, adjourned the meeting at 7:36 p.m.

Respectfully Submitted by Mary Karleskint, Secretary 11/01/2021