

*Approved 09-15-2022*  
FRIENDS OF EPLS KEYSTONE  
Meeting Minutes  
Thursday, August 18, 2022, 6:30 p.m.  
EPLS Keystone Branch

Members Present

Kathy Burrer; Linda Chapin; Marcia DeJonge; Vickie Evans; Mary Gress; Barbara Harper; Anita Jones; Mary Karleskint; Cindy Klinec; Sue Lewis; Paula Pietch; Marianne Sommerfelt; Jennifer Starkey (Director, EPLS); Iris Tewksbury; Wendi Zwaduk

Presentation of Friends of EPLS Keystone New Membership Tree and Commemorating 20 Years of the Friends – EPLS Keystone Library Branch

The new membership tree was unveiled to the Friends this evening at 6:30 p.m. in the Keystone Library Lobby. Fourteen members, EPLS Library Representatives, and Keystone Library Staff were present. A video and photos were taken during and following the presentation. The Friends then proceeded to the conference room for light refreshments in celebration of their 20 years as Friends of the Keystone Library. The meeting began shortly thereafter.

CALL TO ORDER

Wendi Zwaduk, President, called the meeting to order at 6:46 p.m.

Approval of Minutes from July 21, 2022 Meeting – Mary Karleskint, Secretary

Mary Gress motioned to approve the July 21, 2022 minutes. Kathy Burrer seconded the motion. Vote on the Motion: Unanimous Approval.

REPORTS

President's Report – Wendi Zwaduk

Christmas Tree Lighting at the Keystone Library Branch – Wendi stated that the Christmas Tree Lighting is set for the December 1, 2022 date in conjunction with the Keystone Library Elf Party. The Friends will need to form a committee soon to plan the event.

School Supply Backpacks – Wendi informed the Friends that the school supply backpack raffle is going well and is helping to bring children to visit the library and to borrow materials. An article (along with a photo) about the raffle for the two school supply backpacks was placed in the August 1, 2022 issue of the Rural Urban Record. The drawing will be held on September 1, 2022. Additional donated materials will be used for a school supply refill basket in the month of January 2023.

Friends New Membership Tree – Wendi thanked the Friends who made the membership leaves and those who placed the leaves on the Friends Tree.

Commemorating 20 years of the Friends of the EPLS Keystone Library Branch

Wendi thanked the Friends for promoting the Keystone Library Branch these past 20 years.

Town Signage for the Keystone Library Branch (Update)

Wendi and Jennifer Starkey discussed signage in town to direct people to the new Keystone Library Branch. The LaGrange Municipal Village informed them that requests for signage

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on a state route (301) have to go through the Ohio Department of Transportation (ODOT).  
Note: More information is under the EPLS Director's Report.

Maintaining the Sorting and Storage Room in the LaGrange Village Municipal Building  
Wendi found out that the Friends are responsible for cleaning the floors of the sorting and storage room (not building maintenance). The Friends might consider having someone donate or purchase a large Swiffer or push broom. Anita Jones will try to find someone willing to donate a Swiffer.

Vice President/Membership Report– Kathy Burrer

Kathy Burrer reported that Focus Family Dental is a new corporate member. At this time, there are 9 corporate members, 34 yearly members, and 18 lifetime members for a total of 61 members.

Treasurer's Report – Iris Tewksbury

Iris Tewksbury reported that the treasury balance at the end of July was \$30,744.28

Sunshine Committee Report – Linda Chapin (Nothing new to report).

EPLS Director's Report - Jennifer Starkey)

Jennifer Starkey thanked the Friends for all they do for the Keystone Library Branch. The summer reading program went well. All EPLS libraries combined, there were 620 children registered; 280 logins; 112 teens, and 320 adults. At the August 2, 2022 National Night Out on the Lagrange Town Square, the library staff spoke with approximately 60 people. If the Friends learn of further event opportunities in the community for the library, please reach out to EPLS. On August 27, 2022, the Elyria Arts Council and EPLS will be unveiling local organizations' art mural panels as part of the Art Walk Celebration. On August 30, 2022, the Lorain County Community Foundation and EPLS Central Library will host Fran DeWine for the Imagination Library Event. Mrs. DeWine will speak about the project and will hold a story time with the children. A luncheon will be held at the Elyria Foundry. On September 21, 2022, The EPLS Library Foundation will hold a fundraiser event called "Dinner & Dialogue" at the Carlisle Reservation Visitor Center. The topic of discussion will be announced at the event and there will be a facilitator to guide the audience. On October 3, 2022, EPLS will bury a time capsule to celebrate their one-year anniversary of the new Central Branch. At this time of the report, the EPLS Friends mentioned that it would be fun to do a time capsule for the Keystone Library branch. Jennifer suggested getting the children in the Keystone community involved with the items for the capsule.

Town Signage for the Keystone Library Branch (Information from EPLS Director)

EPLS found out what agency is responsible for removing and installing the blue signage around the town. Jennifer and Wendi do have some ideas of good locations. Frank Szuch (EPLS Superintendent of Facilities and Operations) will get in touch with the agency. Jennifer will keep the Friends posted on the progress of the signage.

OLD BUSINESS

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Books Sorting – Wendi Zwaduk

Wendi Zwaduk reported that, at this time, the Friends have 4,236 books in storage. Wendi sent articles to the Rural Urban Record reminding the public that the Friends are still collecting donations. The next sorting date is Monday, September 12, 2022.

Fall Books Sale (November 17 - 20, 2022) – Wendi Zwaduk

Wendi Zwaduk reminded the Friends that a Book Sale Committee needs to be formed soon. The Friends can stay later in the LaGrange Village Municipal Building to prepare for the book sale since they can lock up the doors. Set up will start at 9:00 a.m. on Monday, November 14, 2022.

Advertising for the Keystone Library Branch – Facebook Page – Wendi Zwaduk

Wendi reported that for the month of August she posted requests for donations for the Fall Book Sale; library activities; and the school supply backpack giveaway.

NEW BUSINESS

Purchase Handprint Tile for Helping Hands Display at the Keystone Library Branch

Kathy Burrer made a motion that the Friends of EPLS Keystone purchase a Handprint tile for the Helping Hands display at the Keystone Library Branch. Cindy Klinect seconded the motion. Wendi showed the Friends the joining hands sample she made for their tile. Vote on the Motion: Unanimous Approval.

Rocks to Promote the Friends and the Library – Wendi Zwaduk

Wendi Zwaduk recommended that the Friends paint rocks that will display the Friends of the EPLS Keystone Logo (for promotional purposes) and place them throughout the local community for geocaching. Patrons can search for the rocks (via GPS coordinates and/or a map). Once found, they can take a photo of the rock and post it on the Friends Facebook Page. The Friends will need a committee to put this project together next spring. Wendi passed around a sample rock that read, “You found one of the EPLS Keystone & Friends of the Library Rocks. Post your photo on Facebook (with the hashtag and link to the library)”.

Quilt for the Keystone Library Branch Children’s Room – Iris Tewksburyt

Iris Tewksbury showed the Friends a colorful quilt (embroidered with florescent needle work) she made to be hung on display in the children’s room. It reads, “Your mind is a garden and books are the seeds so pick your favorite and bloom as you read”. There are stacks of books embroidered on the quilt along with the quote.

ADJOURNMENT

Kathy Burrer motioned to adjourn the meeting. Sue Lewis seconded the motion. Vote on the motion: Unanimous Approval. Wendi Zwaduk, President, adjourned the meeting at 7:32 p.m.

Respectfully Submitted by Mary Karleskint, Secretary 08/20/2022