

Approved 12/15/2022
FRIENDS OF EPLS KEYSTONE
Meeting Minutes
Thursday, October 20, 2022, 6:30 p.m.
EPLS Keystone Branch

Members Present

Patti Baker; Kathy Burrer; Linda Chapin; Marcia DeJonge; Vickie Evans; Eileen French; Mary Gress; Sylvia Hack; Mary Karleskint; Cindy Klinect; Sue Lewis; Paula Pietch; Marianne Sommerfelt; Jennifer Starkey (Director, EPLS); Iris Tewksbury; Wendi Zwaduk

CALL TO ORDER

Wendi Zwaduk, President, called the meeting to order at 6:33 p.m.

Approval of Minutes from September 15, 2022 Meeting

Marianne Sommerfelt made a motion to approve the September 15, 2022 minutes. Kathy Burrer seconded the motion. Vote on the Motion: Unanimous Approval.

REPORTS

President's Report – Wendi Zwaduk – Wendi reported on the following two items:

Book Sale Update – The Penfield Quilters will have a sale section in the front lobby of the Lagrange Village Municipal Building during our Book Sale Event. The Historical Society will have their two rooms (located in the hallway across from the sorting room) open for the public on Saturday.

Library Staff Thank You Basket – It would be good timing to present the thank you basket to the library staff the evening of the Christmas Tree Lighting. Friends are welcome to donate items for the basket. Mike Krupa (the gentleman who brings the donated books from the Village Municipal Building lobby to our sorting room) will be retiring from the Village the end of October. It would be a nice gesture for the Friends to send him a thank you card and provide him with a lunch through a donation.

Vice President/Membership Report – Kathy Burrer

Kathy reported that the Cleveland Center Firefighter Credit Union (CCFCU) has been a Lifetime member of the Friends since 2002, and they have given donations to the Friends in the past. The CCFCU use to be located in the current Keystone Library building. Kathy made sure their name was on our current corporate friends list and on the membership tree. Keystone Middle and High School PTA joined as a Lifetime member of the Friends in 2003. Kathy found their leaf and placed it on the membership tree. We do have a new Yearly member this month. We now have 35 yearly members; 20 lifetime members; and 9 corporate members; for a total of 64 members.

Treasurer's Report – Iris Tewksbury

Iris reported that the treasury balance for the end of September was \$29,345.80.

Sunshine Committee Report – Linda Chapin

Linda reported that flowers were sent the family of Cheryl and Tim Miller (owners of Michelle's Café in Lagrange) whose daughter Alyssa passed away recently. A thinking of you card was sent to Ray Dill.

EPLS Director's Report – Jennifer Starkey

Jennifer Starkey reported that this week is National Friend of the Library Week. Jennifer passed around thank you cards from the library staff expressing their appreciation. A purchase order has been submitted for the directional road signage for the Keystone Library Branch. The Village is willing to post them for the library. The cost of the signs and posts (including shipping) came to \$444.00. The project is in the works to get the shed (to store Keystone Library equipment) built. It has been difficult to find a

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contractor to pour concrete. EPLS is working with LCCC to renew their partnership with them. They are interested in continuing to work with EPLS on the programming side. The EPLS strategic plan is underway. They are collecting information from their community surveys and identifying ideas. It should be in place by 2023. Wendi mentioned that Frank Szuch had left over material to make name badges with lanyards for the Friends new officers. Jennifer will follow up with him.

OLD BUSINESS

Book Collection and Sorting – Wendi Zwaduk

Wendi reported that as of October 18, 2022, we have 8,104 books in storage (not including games, puzzles, CDs, DVDs, and books still left in the sorting room). A reminder article (for donations) was placed in the Rural Urban Record.

2022 Fall Book Sale (November 14-16 Set Up; November 17-20 Sale) – Wendi Zwaduk

The committee consists of Kathy Burrer, Cindy Klinect, Paula Pietch, and Wendi Zwaduk. The committee is meeting October 24, 2022 to discuss set up of the tables and arrangement of the books. Dates and times for the sale are as follows:

Thursday, November 17, 2022 from 4:00 p.m. – 7:00 p.m. (Friends of the Library and book sellers only)

Friday, November 18, 2022 from 9:00 a.m. – 6:00 p.m.

Saturday, November 19, 2022 from 9:00 a.m. – 5:00 p.m.

Sunday, November 20, 2022 from 12:00 noon – 4:00 p.m.

Linda Chapin volunteered to help with contacting Friends to work the book sale. Kathy Burrer is organizing food for the volunteers during the book sale. Kathy passed around a sign-up sheet for donation of food items.

Wendi asked for volunteers to handle the basket raffles. Sylvia Hack volunteered to sell the raffle tickets during the book sale. Country Roads Mercantile will be contacted to find out if they would like to donate a basket for the raffle.

Wendi set up an ad with the Book Sale Finder. She also repainted the book sale signs and put plastic around them.

Wendi mentioned that the EPLS Friends offered their leftover books from their book sale to the Keystone Library Friends. The Friends agreed that they had plenty of books in storage for their sale but thanked them for the offer.

Advertisement for the Keystone Library Branch – Friends' Facebook Page – Wendi Zwaduk

Wendi continues to post information on Facebook regarding donations for the book sale and the dates/times of the book sale to encourage the public.

NEW BUSINESS

Committee for Christmas Tree Lighting

The Christmas Tree Lighting Event will take place on Thursday, December 1, 2022 at 6:00 p.m. at the Keystone Library Branch. There will be hot coco and songs. Anyone interested in helping out with the

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committee work may contact Wendi. Eileen French volunteered to help Anita Jones with decorating the tree.

Committee for Fall Book Sale
See Old Business

Committee in Spring for Rocks to Promote the Friends and the Library

Eileen French, Mary Karleskint, Sue Lewis, and Iris Tewksbury volunteered to serve as committee members.

Contribution Toward Directional Road Signs for Library

Mary Gress made a motion that the Friends donate \$444.00 to EPLS to purchase the directional road signs and posts for the Keystone Library Branch. Sue Lewis seconded the motion. Vote on the motion. Unanimous Approval.

New Treasurer for 2023-2025

Wendi Zwaduk mentioned that the Friends will be needing a new Treasurer for the term 2023-2025. The Book Sale would be a good time for the incoming Treasurer to learn the position.

Annual Friends Meeting/Luncheon

Wendi Zwaduk will work on figuring out a date and time for the December meeting.

ADJOURNMENT

Kathy Burrer motioned to adjourn the meeting. Iris Tewksbury seconded the motion. Vote on the motion: Unanimous Approval. Wendi Zwaduk, President, adjourned the meeting at 7:28 p.m.

Respectfully Submitted by Mary Karleskint (10-30-2022)