

Approved 06/15/2023
FRIENDS OF EPLS KEYSTONE
Meeting Minutes
Thursday, May 18, 2023, 6:30 p.m.
EPLS Keystone Branch

Members Present

Kathy Burrer; Vickie Evans; Mary Karleskint; Debby Krejsa; Cindy Klinec; Sue Lewis; Paula Pietch; Iris Tewksbury

CALL TO ORDER

Kathy Burrer, Vice President, called the meeting to order at 6:33 p.m.

Approval of Minutes from April 20, 2023 Meeting

Cincy Klinec made a motion to approve the April 20, 2023 minutes. Vickie Evans seconded the motion. Vote on the Motion: Unanimous Approval.

REPORTS

President's Report – Wendi Zwaduk

Kathy Burrer reported for Wendi Zwaduk in her absence.

Feedback from National Library Week Open House at EPLS Central (April 24, 2023)

Wendi and Kathy were table representatives for the Friends at the EPLS' National Library Week Open House. They spoke to quite a number of visitors who stopped at the Friends' table. A lot of them asked about the location of the Keystone Library Branch. Some of the visitors mentioned that they attended programs at the Keystone Library. Wendi and Kathy handed out membership applications, flyers, bookmarks, and pens.

Book Drop-Off Day (July 15, 2023)/Donation and Shred Day (August 5, 2023)

Kathy reported that at the next Friends meeting, Wendi will have volunteer sign-up sheets for the July 15, 2023 Book Drop Off-Day (Lagrange Village Municipal Building) and the August 5, 2023 Donation and Shred Day (Keystone Library Branch).

Back-to-School Backpack Giveaway Drive

Starting in the month of June, the Friends will be collecting school supply donations for the Back-to-School Backpack Giveaway Drive. Kathy informed the Friends that Wendi will email a general supply list to the Friends the beginning of June. Raffle tickets for the school backpacks will take place at the library in the month of July. The drawing for the backpacks is planned for the first week of August.

Painting Pictures of Books Near the Sorting Room

Kathy remarked that there is no update for painting at this time. Wendi had informed her that the LaGrange Village Municipal Building head custodian needs to prepare the chair rail area first before anything can be done. Painting may have to wait until late summer.

Summer Meetings

According to the Friends' Calendar of Events, there is no meeting scheduled for the month of July. However, there is a meeting scheduled in August. Kathy reported to the Friends that Wendi would like to know if they would consider having a meeting on July 20, 2023, instead

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of August 5, 2023, since they will be having the shred day/donation day on August 5, 2023. The Friends agreed to discuss the summer meeting dates at their June meeting since there weren't as many Friends at tonight's meeting to make a well-informed decision.

Vice President/Membership Report – Kathy Burrer

Kathy Burrer reported that, as of today, the Friends have 32 yearly members; 5 corporate members; and 20 lifetime members; for a total of 57 members.

At this time during the VP report, one of the Friends (not present) had suggested having membership application forms available at the IGA book drop off site. The Friends stated that an envelope for the forms could be attached to the bookcase that holds the book donations.

Treasurer's Report – Patti Baker

Iris Tewksbury reported for Patti Baker in her absence. As of last month's reconciliation, we had \$30,975.73. Since that time, a couple bills were paid and a \$20,000 certificate of deposit (CD) was opened up at Huntington Bank. It was noted that the terms for the CD had changed (since the last Friends meeting) from 14 months to 11 months. The available balance in the Friends account is now \$11,029.38.

Sunshine Committee Report – Linda Chapin

There was nothing to report at this time.

EPLS Director's Report – Jennifer Starkey

Debby Krejsa reported for Jennifer Starkey in her absence

- The National Library Week Open House at the EPLS Central Library went well. Many visitors came to the Open House. The organizational tables had free giveaways. Cookies, water bottles and free ice cream (for stamped visitors' cards) were provided during the event.
- Jen Sallay (staff member of the Keystone Library Branch) was promoted to Children's Reading Room Manager at EPLS Central.
- The South Library Branch will be changing their summer hours since patron traffic is low in the evenings. Summer hours will be from 10:00 a.m. – 6:00 p.m.
- The Pentominoes have arrived for the Keystone Library Branch Children's Room.

OLD BUSINESS

Book Collection and Sorting - Wendi Zwaduk

Kathy Burrer reported for Wendi Zwaduk in her absence. There are currently 5,849 books in storage.

2023 Fall Book Sale (November 16 – 19, 2023) - Wendi Zwaduk

Times for the Fall Book Sale are as follows:

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Thursday, November 16, 2023: 4:00 p.m. – 7:00 p.m. (preview day)

Friday, November 17, 2023: 9:00 a.m. – 5:00 p.m.

Saturday, November 18, 2023: 9:00 a.m. – 4:00 p.m.

Sunday, November 19, 2023: 12:00 noon – 4:00 p.m.

Book Donation Drop Off Day at LaGrange Village Municipal Building – Saturday, July 15, 2023

The drop-off time for the Book Donation Day at the LaGrange Village Municipal Building will be from 9 a.m. – 12 noon at the front entrance.

Shred Day/Donation Day at Keystone Library Branch – Saturday, August 5, 2023

The drop-off time for the public shred day and the book donation day at the Keystone Library Branch will be 9 a.m. – 12:00 noon. The shredding will take place outdoors with the Lorain County Solid Waste Department. The donation of books will take place inside the library with the Friends. One of the Friends suggested having a couple pickup trucks available that morning to transport the books from the library to the sorting room at the LaGrange Village Municipal Building.

Advertisement for the Keystone Library Branch – Friends’ Facebook Page – Wendi Zwaduk

Wendi has been posting on the Friends’ Facebook Page information on the collection of books for donations. Wendi continues to post information regarding books and reading in general.

NEW BUSINESS

The Little Library on the Town Square in Lagrange

There is a need to continue to check the Little Library on the Town Square and restock the books inside it while Patti Baker is recovering from surgery. Mary Karleskint volunteered to help Patti out until she returns to oversee it.

ADJOURNMENT

Vickie Evans made a motioned to adjourn the meeting. Iris Tewksbury seconded the motion. Vote on the motion: Unanimous Approval. Kathy Burrer, Vice President, adjourned the meeting at 6:59 p.m.

Respectfully Submitted by Mary Karleskint (05-22-2023)