

***APPROVED 12/14/2023***  
**FRIENDS OF EPLS KEYSTONE**  
Meeting Minutes  
Thursday, October 19, 2023, 6:30 p.m.  
EPLS Keystone Branch

Members Present

Linda Chapin; Mary Gress; Sylvia Hack; Mary Karleskint; Cindy Klinec; Paula Pietch; Jennifer Starkey (Director, EPLS); Iris Tewksbury; Peg Yunker; Wendi Zwaduk

**CALL TO ORDER**

Wendi Zwaduk, President, called the meeting to order at 6:33 p.m.

Approval of Minutes from September 21, 2023 Meeting

Sylvia Hack made a motion to approve the September 21, 2023 minutes. Cindy Klinec seconded the motion. Vote on the Motion: Unanimous Approval.

**REPORTS**

President's Report – Wendi Zwaduk

There was nothing to report at this time.

Vice President/Membership Report – Kathy Burrer

There is nothing to report at this time.

Treasurer's Report – Patti Baker

Iris Tewksbury reported for Patti Baker in her absence. The balance at the end of September 2023 was \$11,020.38.

Sunshine Committee Report – Linda Chapin

Linda reported that she sent a sympathy card to Mary Karleskint and a get-well card to Cindy Klinec's husband Roger.

During the Sunshine Committee Report, Wendi Zwaduk read a thank you card from one of the elementary students who won one of the back-to-school backpack giveaways.

EPLS Director's Report – Jennifer Starkey

In honor of "Friends of the Library Week", Jennifer presented a gift of appreciation to the Friends and thanked them for their dedication to and support of the Keystone Library Branch. On Monday, November 6, 2023 at 10:00 a.m., there will be a ribbon cutting/dedication ceremony at the restored Storybook Stroll in the LaGrange Community Park. The KEY Collaborative will be there at the ceremony, and the Friends of the Library are welcome to join them. Monique Sherban (EPLS Outreach Manager) will do a story time with the children.

Going into year two of the Strategic Plan, one of EPLS' plans is to look at furniture that is more comfortable and larger seating for the Keystone Library. This plan may bring larger funding requests for 2024.

At this time in the meeting, some of the Friends discussed the idea of having an outdoor gathering space for children with seating areas and raised flower beds. Jennifer asked the Friends to contact

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her when they come up with a plan, and she will share it with Frank Szuchs, Facilities and Information Technology Director.

**OLD BUSINESS**

**Painting Mural Near the Sorting Room – Wendi Zwaduk**

Wendi has completed the drawing of the mural. The next step is to work on the painting of it.

**Book Collection and Sorting - Wendi Zwaduk**

Wendi reported that the Friends took in 1,458 books for the month of September. They now have a total of 12,398 books in storage.

**2023 Fall Book Sale (November 16 – 19, 2023) - Wendi Zwaduk**

Wendi created and printed some flyers for advertising the Friends Fall Book Sale. She also wrote an article and an ad that will be published in the Rural Urban Record October 23, 2023 and November 6, 2023 issues. Wendi sent a request to Vince Sigmund to advertise the Friends Fall Book Sale on the community's electronic sign in the town's square. Wendi will follow up with Jen Harmon on the printing of additional flyers and bookmarks for the Fall Book Sale.

The LaGrange Quilters are getting their crafts together that they will be selling in the front room of the Village Hall on the Friday and Saturday of the Friends Fall Book Sale. On Sunday, the Lagrange Historical Society will be displaying their items in the back rooms and hallway across from the sorting room.

The Friends discussed the idea of having two to three lottery ticket baskets for their raffle this year (instead of just one) since the one lottery ticket basket they had last year sold a lot of raffle tickets. Mary Karleskint volunteered to donate a ceramic white pumpkin to hold lottery tickets for one of the baskets. Mary Gress volunteered to help the Friends with decorating/putting together those baskets. Friends personally donated their own money to go towards buying the lottery tickets.

Eileen Friench has the membership list and will be contacting the Friends and will be asking them if they could help out during the Fall Book Sale.

Note: Donated Food for volunteers helping out at the Fall Book Sale will be placed in the sorting room this year.

**Advertisement for the Keystone Library Branch – Friends' Facebook Page – Wendi Zwaduk**

On November 1, 2023, Wendi will start advertising information on the Fall Book Sale on the Friends of the Library Facebook Page. (Note: Additional advertising information was reported under the Fall Book Sale agenda item.).

**Tree Lighting – Thursday, November 30, 2023 at 6:00 p.m.**

Jennifer Starkey mentioned that the Keystone Library will have crafts, cookies, and hot chocolate stations for the Tree Lighting Ceremony scheduled for Thursday, November 30, 2023 at 6:00 p.m.

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Christmas in the Village – Sunday, December 3, 2023

During Christmas in the Village, Friends will be giving away cookies and books left over from the children's section of their Fall Book Sale. Membership applications will also be handed out to the public. Mary Karleskint volunteered to help out at the Friends' table during the event.

NEW BUSINESS

Committee for Fall Book Sale

Wendi Zwaduk will email the Friends to let them know what the Committee comes up with after they hold their first meeting. Mary Gress will email Linda Gribben to find out if she can attend the committee meeting to represent the children's section of the Fall Book Sale.

Thank You Basket for the Library Staff

The Friends are putting together a thank you basket for the Keystone Library Staff. Currently, there are six staff members.

Thank You Basket for LaGrange Village Staff

The Friends discussed giving a cookie tray to the LaGrange Village Staff like they did last year. One of the Friends suggested giving the tray to them at the end of January instead of December when there are a lot of holiday goodies being given out. The Friends were in agreement with this idea. They will discuss the basket at their December meeting.

Annual Friends Breakfast Meeting in December

There are two dates the Friends had in mind for their Annual Friends Breakfast Meeting in December – Thursday December 7, 2023 or Thursday, December 14, 2023, at 9:30 a.m. in the morning in the Keystone Library Conference Room. The Friends will touch base at their Fall Book Sale to finalize details for the meeting.

Committee of Election of Officers

It was announced at tonight's meeting that Wendi Zwaduk, President, and Kathy Burrer, Vice President, have volunteered to serve another two years in their current positions. The Friends will need to find a replacement for Treasurer.

ADJOURNMENT

Iris Tewksbury made a motioned to adjourn the meeting. Paula Pietch seconded the motion. Vote on the motion: Unanimous Approval. Wendi Zwaduk, President, adjourned the meeting at 7:36 p.m.

Respectfully submitted by Mary Karleskint, Secretary (11/10/2023)