

**APPROVED 12-12-2024**  
**FRIENDS OF EPLS KEYSTONE**  
Meeting Minutes  
Thursday, October 17, 2024, 6:30 p.m.  
EPLS Keystone Branch

Members Present

Kathy Burrer; Marcia DeJonge; Linda Gribben; Sylvia Hack; Mary Karleskint; Cindy Klinect; Debby Krejsa; Paula Pietch; Carrie Tilley (Keystone Branch Manager); Iris Tewksbury; Peg Yunker; Wendi Zwaduk

CALL TO ORDER

Wendi Zwaduk, President, called the meeting to order at 6:32 p.m.

Approval of Minutes from September 19, 2024 Meeting

Kathy Burrer made a motion to approve the September 19, 2024 minutes. Debby Krejsa seconded the motion. Vote on the Motion: Unanimous Approval.

REPORTS

President Report – Wendi Zwaduk

Wendi Zwaduk reported to the Friends on the following informational items:

- Wendi is obtaining information on taking online payments for membership dues.
- Wendi is working on the Friends Central Calendar for 2025.
- Wendi spoke with Frank Szuchs ((Facilities and Technology Director) and Debby Perkins (EPLS Chief Fiscal Officer) about obtaining a print bar code for the Friends Officers so they would be able to make copies at the library for organizational purposes. Frank and Debby are in the process of securing the code for the Friends Officers.
- Wendi read a text she received from Ken Sooy's daughter in regards to his historical presentation on the Keystone Library. She accepted our edits and gave approval to submit the final copy to the library for preservation.

Vice President/Membership Report – Kathy Burrer

Kathy Burrer reported that we received an application and dues from a new member this evening (Debby Krejsa). We now have 34 yearly members.

Treasurer Report – Marcia DeJonge

Marcia DeJonge shared with the Friends transactions that occurred since her last report. There were no deposits this time around. Expenses included our quarterly rental fee in the amount of \$150.00 and advertising in the amount of \$148.00. Our balance at this time is \$7,198.87.

Wendi Zwaduk informed the Friends that the LaGrange Village Municipal Building asked if the Friends could increase their rental amount to \$75.00 a month (currently \$50.00) due to the Village's increase in the cost of electricity. The rental increase will start in January 2025, and the Friends will still be able to pay the rent quarterly.. Kathy Burrer made a motion that the Friends accept the increase in rent beginning January 2025. Discussion followed on the free use of the

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gymnasium for the book sale and the easily accessible sorting and storage rooms for donated books in the Village Building. Linda Gribbens seconded the motion. Vote on the Motion: Unanimous Approval.

Sunshine Committee Report – Linda Chapin

Iris Tewksbury mentioned to the Friends that Sue Lewis is still having health concerns. Wendi Zwaduk will contact the Sunshine Committee Chair Linda Chapin.

EPLS Director Report – Jennifer Starkey

Carrie Tilley reported for Jennifer Starkey in her absence. Carrie introduced Angela Jones from “The Art Shack Pottery”. She will be hosting a pottery painting session on Thursday, December 5, 2024 during the Keystone Branch Tree-Lighting Event. More information will be reported under New Business.

**OLD BUSINESS**

Book Collection and Sorting

Paula Pietch reported that 1,282 books were sorted and boxed by the sorting crew, in the month of September, in the sorting room at the Village Municipal Building: We now have a total of 8,639 boxed books.

2024 Fall Book Sale (November 14 – 17, 2024)

Linda Gribben volunteered to contact members for book sale volunteers and will set up the volunteer schedule for it. Kathy Burrer will contact Country Road Mercantile and find out if they would donate a gift basket for the raffle. Paula Pietch and Mary Karleskint each volunteered to put together a basket. Marcia will donate one of her quilts.

Evergreen Replacement Tree – Update on Planting of Tree

Wendi Zwaduk spoke with Frank Szuchs and he informed her that they hope to have the evergreen tree planted (weather permitting) within 3 weeks.

Advertising for the Keystone Library Branch – Wendi Zwaduk

Wendi passed around a sample of the flyer she created for the Friends Fall Book Sale, and asked the Friends if they would be willing to post flyers around the area. Wendi also placed an article and an ad in the Rural Urban Record for their next two issues. Information on the book sale is posted on the Friends Facebook Page as well. Articles on our upcoming book sale (and on our December Tree Lighting Event) will be featured in the special edition section of the Lorain Morning Journal. The Friends Fall Book Sale was placed up on the Book Sale Finder advertisement, which is shared with five other states.

Seeking Nominations for the Position of Secretary for 2025-2027 Term

We are still seeking nominations for the position of Secretary for the term 2025-2027.

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Annual Friends Meeting/Dinner at Keystone Branch (December 12, 2024 at 6:30 p.m.)

Just a reminder that the Friends will hold their Annual Meeting/Dinner at 6:30 p.m. on Thursday, December 12, 2024. Friends may bring a dish or appetizer to share with the members.

NEW BUSINESS

Tree Lighting Program in December at Keystone Branch

As what was mentioned earlier in the meeting, the Art Shack Pottery will host a pottery painting event during our Tree Lighting Event on Thursday, December 5, 2024, from 5:00 p.m. – 7:30 p.m. The Keystone Library Staff are planning to have stations such as a hot chocolate bar, seasonal cookies, holiday crafts, letters to Santa, and music. The Friends volunteered to offer funds for the advertisement of the event.

Christmas in the Village

Wendi Zwaduk informed the membership that it is not known yet what is planned for that event.

LaGrange Township and Village of LaGrange Celebration in 2025.

LaGrange Township will be celebrating their bicentennial in 2025, and the Village of LaGrange will be celebrating their sesquicentennial in 2025! Next Wednesday is the first planning meeting for both of these 2025 celebrations. Wendi Zwaduk was nominated by the LaGrange Historical Society to serve on the planning committee.

Thank You Basket for Library Staff and for LaGrange Village Staff

Wendi Zwaduk will get together with Carrie Tilley to figure out what food items to provide the Keystone Library Staff. The Friends will wait until January to provide a tray of donuts for the LaGrange Village Staff (as was done last year).

November Meeting Cancelled

Just a reminder that the November meeting will be cancelled due to the book sale.

ADJOURNMENT

Kathy Burrer motioned to adjourn the meeting. Marcia DeJonge seconded the motion. Vote on the motion: Unanimous Approval. Wendi Zwaduk, President, adjourned the meeting at 7:12 p.m.

Respectfully submitted by Mary Karleskint, Secretary 10/29/2024