



### Cascade of Authors Contract

This contract is between The Elyria Public Library, hereafter called the “Library” and *insert name*, hereafter called “Author.”

The Author agrees to present a 15 minute talk on their book(s) at the Library program Cascade of Authors held on Saturday, November 6, 2021, from 12:30 p.m. to 3:30 p.m. at the West River Branch located at 1194 West River Rd. N, Elyria, Ohio 44035. The 15 minutes includes setup and takedown of any materials related to the presentation.

The Library will provide a table for the Author to interact with patrons, sell and autograph their book(s) during the three hours of the program. The Author is responsible for handling their own cash and for having another person to watch the table while the Author is presenting their book(s). The Author agrees that the Library is not responsible for damaged or stolen items. The Library reserves the right to request the removal of any inappropriate materials from the table.

The Library will provide a card table, two chairs, tablecloth and signage for the table. All materials brought for display by the Author must fit on the table.

The Author agrees that the Library may use their name, title of their book, and website address in any promotional materials for the event. The Library will provide the Author with a PDF copy of any fliers used to promote the event.

The Library may also take digital photographs of this event to be used on the Library’s website or on promotional materials for future author fairs.

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Authors Name

Date

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Library Representative

Date

[Kristine.garrett@elyrialibrary.org](mailto:Kristine.garrett@elyrialibrary.org)

440-324-9825