ELYRIA PUBLIC LIBRARY SYSTEM

Cascade of Authors Contract

This contract is between The Elyria Public Library, hereafter called the "Library" and

_____

<insert name on line above>

hereafter called "Author."

The Author agrees to host a table to interact with patrons about their publications, writing tips, and the publishing process at the Library program Cascade of Authors held on Saturday, November 4, 2023, from 12:30 p.m. to 3:30 p.m. at the West River Branch located at 1194 West River Rd. N, Elyria, Ohio 44035.

The Library will provide a table for the Author to interact with patrons, sell and autograph their book(s) during the three hours of the program. The Author is responsible for handling their own cash and for having another person to watch the table while the Author is presenting their book(s). The Author agrees that the Library is not responsible for damaged or stolen items. The Library reserves the right to request the removal of any inappropriate materials from the table.

The Library will provide a card table, two chairs, tablecloth and signage for the table. All materials brought for display by the Author must fit on the table.

The Author agrees that the Library may use their name, title of their book, and website address in any promotional materials for the event. The Library will provide the Author with a PDF copy of any fliers used to promote the event.

The Library may also take digital photographs of this event to be used on the Library's website or on promotional materials for future author fairs.

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Author Name Date

_____

Library Representative Date

kristine.garrett@elyrialibrary.org

440-324-9825